

**Program Sustainability Meeting  
March 22, 2010**

- Non-prefix courses to be added to program list: HLTH 1111 – Intro to Rad Tech
- Comment at end of report to point to Virtual Office report as well
- Consider having a distance ed cost center (currently will pull out both the revenues and expenses)
- More transparency with instructional cost study (insurance carriers can increase the total instructional cost from year-to-year)
- Accountability form for sustainability meetings that outlines responsibilities and timelines for the action plans
  - o Areas for Improvement
  - o Strategies to Implement
  - o Responsible Party/Parties
  - o Start Date
  - o End Date
- Checklist for continuity of strategies between programs (review program sustainability minutes on virtual office)
- Survey Advisory Committee on changes that can be made for programs in the orange (Justin)
- Program Sustainability Committee Membership
  - o Director of IR
  - o Director of Enrollment Management
  - o Registrar
  - o Director of Marketing
  - o Dean of Academic Affairs
  - o Academic Coordinator
    - Program Representatives
    - Advisors
    - Counselors
    - Admissions Representatives
    - Advisory Board members
    - Additional faculty